

Key Features

- *Out Of The Box Solution*
- *Access Via Desktop or Web Client*
- *Microsoft Office Integration*
- *Email Management*
- *Drag And Drop Support*
- *OCR, OMR And Barcode Support*
- *Version Control*
- *Workflow Integration*
- *Integrate with other Applications*
- *Complies With Industry And Government Standards*
- *Ensure Confidentiality And Integrity Of Your Data*

Applications

- *Medical Records*
- *Customer Files*
- *Legal Files*
- *Insurance Claims*
- *HR Records*
- *Court Records*
- *Land & Property Files*
- *Student Records*

Implement Fast, Showcase Success and Accelerate Change, with File360

Competitive organizations everywhere are focusing on ways to regain control of the critical documents and data that drive their business. Yet choosing a document management system that best fits your organization is extremely challenging in today's ever-changing business environment. With File360 you can meet that challenge. File360 is a powerful, intuitive, and scalable document management system that enables your organization to rapidly capture, index, store, share, and protect your critical business documents, regardless of the application used to create them.

File360 provides a trusted information foundation for any size organization – from a single workstation to a large multi-department solution. It supports the entire spectrum of unstructured content and data including scanned pages, faxes, files, and multimedia objects.

File360 enables your organization to regain control over your critical information, improve the quality of your business decisions, and increase operational and process efficiency.

Rapid Deployment Improves Time to Value

File360 is designed to enable your organization to rapidly create an environment for immediate data sharing and access. The embedded point-and-click application generator allows the system to be deployed without any programming, dramatically lowering the total cost of implementation and administration for every deployment in your network.

The modular design allows you to install only the features your organization needs today, yet easily add capabilities in the future. Furthermore, File360's APIs and Web Services allow customers to integrate document management functions directly into business and workflow applications.

Your current LAN environment will typically satisfy most File360 hardware and software requirements. Its open design and architecture use the power of Microsoft Windows® Server platform and support the most popular database packages, including native connections to Microsoft SQL Server® and Oracle® Database. For organizations leveraging the power of Microsoft SharePoint®, File360 offers Web Parts that enable access to the File360 repository.

Contact Hershey UK

Telephone: 01323 700006

Email: sales@hersheyuk.co.uk

Flexible Document Capture

Provides Smooth Transition to Digital Document Management

Powerful Indexing

Guarantees Fast and Accurate Image Retrieval

Flexible Storage

Alternatives That Meet Your Business Needs

Empower Your Desktop

With Fast Efficient Access and Sharing Capabilities

Ensure Regulatory Compliance

With Powerful Document Management Security

Contact us for more information

File360 provides multiple options for adding documents to your system. File360 is designed to seamlessly interface with the most popular capture sub-systems. In addition, its online scanning capability supports low-volume or distributed scanning. As a result, your documents are transformed into accurate, retrievable information that can be delivered into your business applications and database

File360's indexing capabilities create an organized document filing system from a wide variety of formats, based on the customer choice of document identifiers, such as invoice number, customer name, account number, or document type. Furthermore, File360 offers a full text and keyword search feature that allows you to locate documents based on the text content.

File360 provides flexible storage alternatives that enable you to select the media or combination of storage media that best fits your business and legal document retention requirements. File360 is designed to support both online and offline storage, all major storage systems, SAN/NAS, and integration with EMC Centera®.

The File360 user has the capability to organize retrieved documents and print, fax, or email them. Documents can be routed as an internal folder or delivered as an external folder that is a self-contained imaging system.

Web Parts further enable access to File360 from within SharePoint. In addition, custom clients can be built using the COM and Web Services interfaces. And any combination of these clients can be used to meet your business requirements.

Security and privacy are the watch words for many businesses these days, especially given the renewed focus on industry and governmental regulations (HIPAA, SEC, SOX, ISO, etc.). File360 provides a number of security features while allowing instant access to the information you need from any location.

File360 can leverage Active Directory for those customers requiring a more streamlined authentication approach. This further increases return on investment by reducing the administration of the File360 system.



The Simple Answer to Document Management